

# Fire Safety Fact Sheet



This fact sheet contains fire safety advice and practical tips related to the prevention of fires and fire related risks.

The best way to keep you and your family safe is to prevent fires from occurring and know what to do in case of a fire.

## CALL 000 IN THE EVENT OF AN EMERGENCY

Emergency services is the first number you should call if a fire breaks out in your home or building.

Speak clearly and answer the phone operators questions. Tell them where you are, including your street number, name, and suburb.

You should also call Hume on 1800 004 300 to let us know as well.

## EMERGENCY ESCAPE PLAN

If a fire alarm goes off, you should exit the building immediately using the fire escape stairs and go to the designated meeting point.

Don't waste time trying to see what is happening or packing valuables.

Stay calm and make sure everyone in your household leaves as quickly as possible.

Close the door to each room as you leave, this stops the smoke and fire from spreading.

## If your home is on fire:

Stay down low to the ground.  
Get out.  
Stay out.

## If your clothes are on fire:

Stop  
Drop  
Cover and roll

## FIRE SAFETY TESTING

Your complex has been fitted with Essential Fire Safety measures, to ensure the safety of all customers. A licensed Fire Safety Professional may inspect your home twice a year. Our Annual Fire Safety Statements will be prominently displayed in the building.

## SMOKE ALARMS

Each unit is fitted with smoke alarms for your protection and interconnected through the entire complex. If your alarm is not working, please let us know straight away so we can have it tested.

**NSW Fire & Rescue change a \$1,600 attendance fee for false alarms, these costs are the responsibility of the customer.**



## HOME SAFETY

### Preventing electrical fires

- It is important to not overload power points and power boards.
- Check electrical leads regularly for damage and faults.
- Don't run power supplies from the house to the garden using extension cords.
- Before going to bed, turn off all electrical appliances at the power point.
- Turn off electric blankets and heaters when not in use.
- Make sure there is good air flow around your power boards, to stop heat building up.

### Keeping Safe in the Kitchen

- Never leave cooking unattended. Stay in the kitchen and turn off the oven before you leave.
- Keep clothing and materials away from the stove top.
- Turn your pot handles inwards, so that you don't knock them over.
- Be careful not to leave rubbish near the stove top.
- Heat oil on a low heat to avoid it catching fire.
- Keep your oven, rangehood and grill clean as grease can ignite a fire.
- If a fire starts on the stove top or oven, turn it off at the power and use a lid to cover the flame.
- Never use water to put out an oil or fat fire.

### BBQ's and Gas Cylinder Safety

- Never use a gas bottle inside or in a confined space.
- Make sure connections on hoses are tight and don't leak.
- Never use a hose that has cracked or perished.
- Dispose of old and unwanted cylinders safely. Ask your local council for more information.
- Always make sure there is an adult in charge of a lit BBQ.

### Heaters and open fires

- Keep everything 1 metre away from your heater.
- If you think your heater might be faulty then have the heater serviced or replaced.

### Clothes dryer fires

- Clean your lint filter out on a regular basis.
- Make sure that there is space around your dryer to ensure good airflow.
- If you go out, turn the dryer off before you leave.

### Cigarettes and candles

- Keep matches and lighters away from children.
- Never smoke in bed and preferably smoke outside.
- Keep candles well away from curtains or other fabric and blow them out when you leave the room.
- Always make sure you extinguish your cigarettes properly before you dispose of the butt.

### Batteries and charging

- Lithium-ion batteries are the fastest growing fire risk in NSW.
- Don't charge batteries or devices on combustible and insulating surfaces like beds, sofas, couches, or carpet.
- If you're charging power tools or electric scooters, do it in the garage, shed or car port – well away from the house.
- Only use chargers that are supplied with the device, or certified third-party charging equipment that is compatible with the battery.
- Never store or leave batteries and devices in areas where they can be exposed to moisture or heat.

### Translating and Interpreting

If you need help to understand this fact sheet, call the Translating and Interpreting Service (TIS) on 131 450 and ask them to contact us on 1800 004 300.

